

## SENDCO for Key Stage 4 & Key Stage 5

This post is from September 2022 and is full time although consideration would be given to applicants willing to work at least 0.6 FTE.

### Person Specification

We are looking for a professional with a commitment to working in a CReSTeD registered school with high standards and a distinct Christian ethos. Some pupils have mild specific learning needs, most commonly dyslexia. A small number of pupils may have other diagnoses such as ASD, ADD or ADHD. A very small number have EHCPs.

You will have:-

- An affinity with young people, a commitment to their safeguarding and welfare and a desire to see them thrive
- The ability to form and maintain appropriate relationships and personal boundaries with pupils
- The ability to communicate well with stakeholders including parents.
- The ability to direct and develop in class learning support assistants and specialist learning support teachers
- Relevant SpLD qualifications including those required to determine access arrangements for KS4 and KS5 public exams
- Experience of a range of teaching strategies and assessment strategies in particular differentiation strategies for mixed ability classes
- Experience of supporting SEND pupils at either KS4 or KS5
- Experience of liaising with local authorities and conducting annual reviews for pupils with EHCPs
- A commitment to continuous professional development
- High personal standards of integrity, conduct, punctuality and dress
- A strong attention to detail and excellent planning skills
- A willingness to be involved with school events and to engage with the wider school community.

You will be:-

- Supportive of the school's Christian ethos and values of respect, compassion, courage, openness, diligence and proactivity
- Able to respond constructively to coaching, mentoring and feedback
- Emotionally resilient
- Able to lead a team and work alongside the wider school community
- Willing to take on specific projects and see them through to completion
- Positive, flexible, motivated and humble
- Well organised and skilled with time management.

Thames Christian School committed to safeguarding and promoting the welfare of children and young people and expects all who work at the school to share this commitment. Successful applicants will be subject to child protection screening appropriate to the post including an enhanced disclosure through the Disclosure and Barring Service (DBS) and checks with previous employers.

## **Role**

The post holder is responsible to the Head for the provision for KS4 and KS5 pupils with SEND within the context of the school's Christian ethos.

## **Job Description**

In order to fulfil the role, the post holder should expect to carry out the following:

- Develop and oversee support for pupils in KS4 and KS5 with a range of learning difficulties, guiding the in class learning support assistants towards effective support as appropriate.
- Work alongside the KS3 SENDCO.
- Work with subject teachers, class tutors, learning support teachers and school leadership team in the planning, preparation, support and delivery of programmes of learning.
- Train, motivate and communicate good practice in SpLD awareness to all members of staff.
- Maintain the SEND and EAL registers.
- Liaison between local authorities, the school and parents regarding any EHCP pupils including the planning and organising of annual reviews.
- Maintain the records of pupils' progress.
- Assist the pupils to have access to the full Thames Christian School curriculum using the school resources including assessing and applying for public exam access arrangements.
- Remain current with the latest regulations regarding access arrangements for public exams including attending relevant annual CPD training sessions.
- Keep professional qualifications up to date.
- Work with staff to promote pupils' self esteem and social and educational welfare.
- Contribute to the pastoral care via the pastoral care team.
- Contribute to the development of the school in conjunction with the Head and Senior Leadership Team.

## **Wider Responsibilities**

- Contribute to the maintenance of the school ethos including standards of discipline
- Uphold the policies of the school including the Safeguarding policy
- Carefully follow the procedures of the school, including ensuring Health and Safety and Safeguarding procedures are followed at all times.
- Attend parents' meetings and other school events such as open days, plays, concerts, etc as part of supporting the wider work and activity of the school. These may from time to time take place on a Saturday or in the evening.
- Participate in INSET days and staff meetings.

The above list is illustrative rather than exhaustive and the person appointed must expect to undertake other tasks and duties as may, from time to time, be requested by the Head.